

<Introduction>

About the school

The Japanese Saturday School in London aims to provide Japanese pupils of school age, who are studying in schools or international schools in UK, with Japanese language education in accordance with the Course of Study and National Curriculum, which enables them to adapt to school life on their return to Japan.

1. Name The Japanese Saturday School in London
2. Location 87 Creffield Road, Acton, London, W3 9PU
3. Contact Tel: 020-8993-7145 E-mail: sat-london@thejapaneseschool.ltd.uk
4. Governing Body Japanese School Limited
5. Fundamental Policy
 - Our service is for Japanese pupils of school age, who are studying in schools or international schools in UK
 - In Primary, Junior High and High school courses, we provide our pupils/students with Japanese education in accordance with the Course of Study and Japan's National Curriculum, which enables them to adapt to school life on their return to Japan.
 - In Japanese Language course, we provide Japanese language education as a second language.
6. Educational aims
 - Let's learn Japanese properly.
 - Let's get along with friends.
 - Let's value and approve each other's academic achievement.
7. History (Please refer to School History for further detail.)

The Japanese Saturday School in London started as 'Japanese Class' in 1965 organized by the Japanese Club. Then in June 1976, Japanese School Limited was formed and merged with The Japanese School in London.

As the number of Japanese nationals increased in London, the number of students continued to increase, it reached 1,831 in 1992. Currently, approximately 1300 children from 600 local or international schools are attending to the school from in and around London. This is one of the largest Saturday schools in the world.

This school plays a significant role by providing children who are attending to local and international schools with opportunities to experience Japanese school life.
8. Courses Primary · Junior High School · High School · Japanese Language
 - High School and Japanese Language courses are for the Action site only.
 - Japanese Language courses are for children who want to learn Japanese as the second language.

There are 8 classes for different abilities.

9. School sites

Acton school	Primary, Junior High School, High School, Japanese Language courses Shared with The Japanese School. 87 Creffield Road, Acton, London, W3 9PU Central Line West Acton station 10 minutes walk Piccadilly Line Ealing Common station 12 minutes walk
Brent school	Primary • Junior High School courses (Whitefield School) – uses a local school. Claremont Road, London, NW2 1TR Northern Line Brent Cross station 12 minutes walk
Croydon school	Primary • Junior High school courses (Croydon High School for Girls) – uses a local school. Old Fareigh Road, South Croydon, CR2 8YB British Rail East Croydon station No. 64 bus 20 minutes No. 33 bus 20 minutes

10. Subject **Japanese Language**

- For primary, junior high and high school courses, a whole class teaching is used with the contents in accordance with the Course of Study and Japan's National Curriculum.
- For the Japanese course, unique curriculum is devised.

11. Term dates

Every Saturday from 9:30 to 12:15. Average 40 days per year. 3 terms start in April and finishes in March.

As the time is limited, various activities/ideas are devised. There are long holidays in spring, summer and winter.

1 st term	25 th April ~ 18 th July 2020 (13 days)
2 nd term	29 th August ~ 19 th December 2020 (16 days)
3 rd term	9 th January ~ 13 th March 2021 (10 days)

12. Textbooks

Primary & Junior High School courses – Mitsumura Tosho publishing

High School courses – Chikuma Shobo publishing

Japanese Language courses – Japanese textbooks and other worksheets

- For primary, junior high and high school courses, most common textbooks in Japan are used.
- For primary and junior high school courses, please collect textbooks from Japan Overseas Educational Services prior to traveling to the UK.

If you are already in the UK, please ask at the time of submitting application for admission.

- For high school and Japanese Language courses, there is an explanation at the time of the admission guidance meeting.

13. School events

Entrance ceremony, graduation ceremony, parents lesson observation, parents consultation, sport day, etc.

- In order to give our pupils/students opportunities to experience Japanese school life, various events are organized.
- Each school site uses its initiatives for organization.

14. Fees

	Lesson fees Site maintenance fees (termly)	Enrollment fees (Enrollment & mid-term enrollment)	Lesson fees are payable by the term.
Acton school	£255 including. £5 maintenance fee (2020)	£199 (2020)	
Brent school	£250 (2020)		
Croydon school	£250 (2020)		

- Payment method **Please make payment via Internet banking.**

✚ There is no reduction or refund for the mid-term admission/leaving.

✚ Lesson fees are charged even for extended absences.

✚ If you have any queries, please contact the Saturday School main office.

Action school office Open 9:30-17:00 Tuesday to Friday. Tel: 020-8993-7145 (Ext 307)

15. Roles of parents/guardians

- ① **Support your child's learning at home.**
- ② **Get involved in school action, e.g. organizing and running of the 'Class Council'**
 - ✧ Mutual cooperation between school (learning of key points) and home (revision, consolidation and preparation, etc.) is essential.
 - ✧ Your full support of the Class Council is essential for smooth running of the school. All the parents/guardians are members of the 'Class Council'.
 - ✧ School events cannot take place without active supports from volunteers.

16. School Bus

For the Acton school only, there is a voluntary school bus service (to the Acton site) run by parents.

As for the route to school, please contact the Acton school office (Ext#304)

17. Contact (queries and advice)

All the queries should be made to the Acton school office. 10:30-17:00 Please feel free to contact us.

Tel: 020-8993-7145 Ext #304 for Acton school Ext #303 for Brent school Ext #302 for Croydon school

Fax: 020-8992-1224

Email: sat-london@thejapaneseschool.ltd.uk

Teachers sent by MEXT and office staff will answer your queries about the school.